

Inverness South Fishermen's Association

823 Mabou Harbour Rd.

Mabou, NS

B0E 1X0

Expense Claim Form

Name: _____

Address: _____

Phone Number: _____

Email address: _____

Meeting Reimbursement:

Nature of Meeting: _____

Date: _____

Location: _____

Expenses:

Travel _____ kms @\$.50/km= _____

Lodging (hotel expense) _____ nights= _____

Highway tolls _____

Meals:

Breakfast _____ meals @\$15/meal _____

Lunch _____ meals @\$20/meal _____

Dinner _____ meals @\$35/meal _____

Total Meal Expense _____

Other expenses _____

Total Expense Claim: _____

Conference Call Reimbursement:

Date/s of Call/s: _____

Call Topic (ie. Tuna, halibut, etc): _____

Total Call reimbursement = _____ calls @\$25/call _____

Total Call Claim: _____

Explanation (if required):

Signature

Date